



PeopleAdmin Hire

Easily manage unique recruiting and hiring activities for all employee types — faculty, staff, adjuncts, students or administrators.





Say goodbye to cumbersome recruiting and hiring activities and hello to more top candidates as they join your institution

Time-consuming search committee processes, competition for talent and need for candidates with specialized skills make higher education recruitment and hiring unique.

PeopleAdmin Hire is designed specifically to meet the needs of colleges and universities by providing HR teams, academic affairs, search committees, hiring managers and other key decision-makers with configurable tools to expertly facilitate their most complex workflows and processes, so they can recruit, assess and hire the best candidates.

After nearly 20 years of partnering with higher education institutions, PeopleAdmin knows there is no one-size-fits-all solution to meet higher education's hiring needs. That's why Hire has configurable features, powerful reporting and unrivaled support for sophisticated academic processes — such as ensuring equitable and compliant hiring, promoting search committee collaboration, making a great first impression during onboarding, and reporting on evaluative criteria.

Hire makes it easy for colleges and universities to:

- Ensure equitable and diverse hiring
- Improve inclusivity and consistency
- Reach more applicants through social media and job board integrations, such as Vitae, HigherEdJobs, HERC and InsideHigherEd
- Support complex, multidepartment structures typical in higher education
- Expedite candidate screening with supplemental-question library
- Set permissions so faculty, academic leaders, staff and HR personnel see only what they need
- Target internal candidates with advancement opportunities

Benefits realized by higher education HR teams include:

- Improved retention and reduced replacement costs
- Simple, efficient hiring processes
- Less time spent posting job openings, screening and processing applications
- On-demand talent management reports
- Easy-to-monitor compliance

Benefits realized by academic affairs teams include:

- Less cumbersome committee work
- Easy-to-manage adjunct pools, committee-based and deadline-driven hiring
- Expanded searches for candidates with specialized skills
- Positive first impressions
- Strong search committee collaboration, configuration and evaluative criteria reporting
- Store and share committee notes directly within the application

Favorite features:

Unique posting forms and workflows for each position type

Customizable evaluative criteria with ranking framework for each posting

Custom reporting engine designed in collaboration with NC State University, the University of Arkansas and others

Mobile-friendly design for on-the-go faculty, academic leaders, staff and HR personnel

A higher degree of talent management.

For more information, please call 877.637.5800 or visit peopleadmin.com



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